

one stop training.

all of your SuiteWorld
tools in one place



Get a head start to success with SuiteWorld pre-conference training and certification!

Don't miss the opportunity to work with our NetSuite experts for two days!

TRAINING

Get more use from NetSuite by taking your skills and knowledge to the next level:

- Explore best practices and techniques for optimizing your NetSuite setup
- Master reporting and searching to extract critical business data and metrics
- Practice customization and automation techniques to build-in system intelligence

CERTIFICATION

Prepare for and take NetSuite certification exams so you receive the recognition you deserve:

- Administrator Exam
- ERP Consultant Exam
- SuiteCloud Developer Exam

Choose your certification exam and participate in the corresponding study session. Our experts facilitate the study sessions on the first day and then you take the certification exams on the second day. For more information about required skill levels, recommended courses, and the certification exams, visit the [NetSuite Certification Program site](#).

the details.



WHEN

All courses run Sunday and Monday, May 3-4, from 9 a.m. to 5 p.m.*, with a one-hour lunch break. Breakfast is served beginning at 8 a.m. Breakfast and lunch for both days are included in your course registration fee.

WHERE

Training rooms are located in the San Jose Convention Center near the Marriott Hotel.

COST

Registration and payment is taken during the conference registration process. Note that you must be registered for SuiteWorld to take advantage of these training courses. Pre-Conference Training registration closes Wednesday, April 29, at 11:59 p.m.

WHAT TO BRING

Bring a laptop computer with Wi-Fi capability.

Early Bird Pre-Conference Training: \$1,495

Expires on February 13, 2015 at 11:59 p.m.

Standard Pre-Conference Training: \$1,795

Available from February 14, 2015 to April 22, 2015 at 11:59 p.m.

Late Pre-Conference Training: \$1,995

Late registration pricing applies beginning April 23, 2015

Group Pre-Conference Training: \$1,295

Available to four or more attendees from the same company. Expires on April 22, 2015 at 11:59 p.m.

**All times are Pacific Time.*

the courses.

CHOOSE FROM THESE TWO-DAY SESSIONS

NetSuite, Inc. is registered with the National Association of State Boards of Accountancy (NASBA).
CPE credits are available for some of these courses.

▶ ADMINISTRATION AND IMPLEMENTATION

NetSuite: Administrator Fundamentals* (Beginner) – NEW
Services: Configuring NetSuite for Your Business (Intermediate) – NEW
Manufacturing: Configuring NetSuite for Your Business (Intermediate)

▶ BUSINESS INTELLIGENCE

SuiteAnalytics: Financial Reports and Searches* (Intermediate)
SuiteAnalytics: Reports and Searches* (Intermediate)
SuiteAnalytics: Advanced Searches* (Advanced)

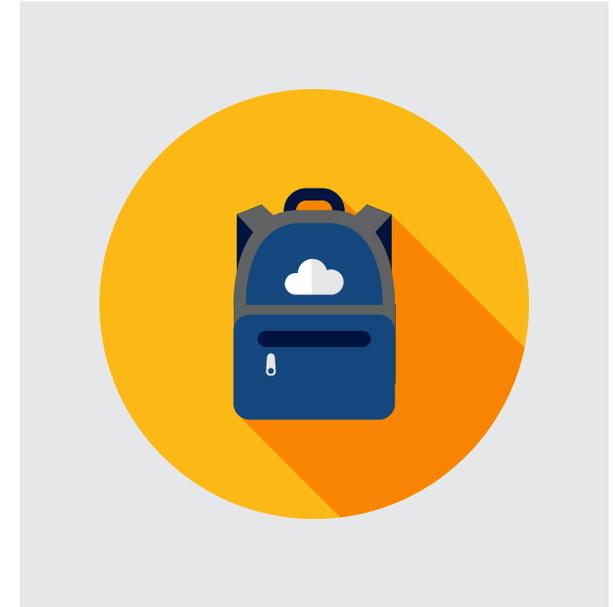
▶ CUSTOMIZATION AND AUTOMATION

SuiteCloud: Exploring the NetSuite Platform (Intermediate)
SuiteFlow: Workflow Fundamentals (Intermediate)
SuiteFlow: Workflows for Developers (Advanced)

▶ NETSUITE CERTIFICATION

NetSuite Administrator Certification Package* (Advanced) – NEW
NetSuite ERP Consultant Certification Package* (Advanced)
NetSuite SuiteCloud Developer Certification Package (Advanced) – NEW

*CPE credits are available.



LEVEL DESCRIPTIONS



Beginner: Assumes you have little to no experience using NetSuite.



Intermediate: Assumes you have been using NetSuite for at least 3 months and are familiar with NetSuite navigation and terminology. To ensure you have the necessary skills, watch the Getting Started videos in the SuiteAnswers Learning Center.



Advanced: Assumes you have specific competencies related to the session topics. Refer to the session descriptions for the individual prerequisites.



the sessions.

ADMINISTRATION AND IMPLEMENTATION

► NetSuite: Administrator Fundamentals (Beginner) – NEW – 12 CPE Credits

Are you a newly-hired administrator who needs to quickly learn how to manage an existing NetSuite implementation? Or perhaps you are a mostly self-taught administrator who would like refresher training on the basics?

Become a more proficient Administrator by gaining insight into the “day in the life” of a NetSuite Administrator!

NetSuite: Administrator Fundamentals walks through key administrator tasks and responsibilities, providing the foundational knowledge needed to tailor, maintain, and optimize NetSuite for users’ business needs.

The course begins with a high-level review of NetSuite capabilities and then turns to on-going set up, configuration and customization tasks that are part of an administrator’s responsibilities.

Through a case study, use cases, hands-on exercises, and best practices discussions, you will learn how to:

- Describe the general structure of the NetSuite data model
- Modify and create custom roles to enforce security
- Publish dashboards for groups of users
- Use NetSuite customization tools to add fields, control views, and create new tables
- Assist and troubleshoot with reports and searches
- Import data and ensure data integrity in your NetSuite account
- Expand NetSuite by taking advantage of SuiteApps
- Consider techniques for securing your data and system

- Identify resources to assist with upcoming NetSuite releases

By the end of this course, you will be able to manage and maintain your NetSuite account like a pro!

Who Should Attend

New and experienced system administrators who are responsible for the ongoing maintenance and optimization of their organization’s NetSuite deployment.

Prerequisites

Course participants should be familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos, available on SuiteAnswers.

► Services: Configuring NetSuite for Your Business (Intermediate) – NEW

Have you recently implemented NetSuite Services Resource Planning? Learn how to take full advantage of this comprehensive solution to drive on-time and on-budget delivery of your projects!

Services: Configuring NetSuite for Your Business introduces you to the essential concepts of NetSuite Services Resource Planning, and then teaches you the critical skills needed to set up, plan and execute projects in NetSuite.

The course begins with a “big picture” overview and demonstrations of core functionality and capabilities to introduce you to NetSuite Services Resource Planning. Then you examine core tasks and best practices for planning and collaborating on projects, reducing dependence on resource management spreadsheets, techniques for ensuring projects are completed on time and within budget, and much more!

Through case studies, hands-on exercises and best practices discussions, you will learn how to:

- Set up projects using templates and duplication options
- Track financial metrics including budgets, estimates, work in progress, invoices, and more
- View project plans with easy-to-read Gantt charts and get comprehensive, real-time snapshots of project status
- Automate resource utilization and allocation with graphic, interactive reports
- Track and allocate resources by defining multiple booking types and specific timeframes
- Customize time entry to meet business rules and tailor timesheet layout

- Monitor project profitability and get real-time visibility into project finances against budget

Who Should Attend

NetSuite Administrators, project managers, and project resource managers.

Prerequisites

Prior completion or the equivalent knowledge of NetSuite Essentials is recommended.

Course participants should be familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos, available on SuiteAnswers.



► Manufacturing: Configuring NetSuite for Your Business (Intermediate)

Are you responsible for your organization's manufacturing operations? Learn how to use NetSuite's Manufacturing solution to improve your production, inventory management, and supply chain processes!

Manufacturing: Configuring NetSuite for Your Business introduces you to the essential concepts of NetSuite Manufacturing features and capabilities, and then teaches you the critical skills needed to set up, plan, and execute manufacturing operations in NetSuite.

The course begins with a “big picture” overview and demonstrations of core functionality and capabilities to introduce you to NetSuite Manufacturing. Then you will examine the overall process workflows, become familiar with NetSuite terminology, and take a “deep dive” into the application configuration, exploring specific functionality.

Through case studies, hands-on exercises, and best practices discussions, you will learn how to:

- Set up various types of inventory items, costing, routing and BOM structures
- Walk through how sales orders and BOMs impact demand through demand planning
- Create purchase orders to acquire components into inventory
- Create assemblies and routings to build products
- Manage work orders through WIP
- Understand the ATP and fulfillment processes of the product
- Manage results through variance reporting
- Discuss how to support various requirements, such as CTO and MTO environments, quality tracking, service and repair processes, and others

► View the [course data sheet](#) for more details.

Who Should Attend

NetSuite Administrators, manufacturing managers, materials managers, production managers, planners/schedulers, and manufacturing engineers.

Prerequisites

Prior completion or the equivalent knowledge of NetSuite Essentials is recommended.

Course participants should be familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos, available on SuiteAnswers.

BUSINESS INTELLIGENCE

► SuiteAnalytics: Financial Reports and Searches (Intermediate) – 12 CPE Credits

Want to give your CFO and CEO another reason to love your work? Learn how to access and analyze your finance and accounting data to better inform and influence your company's success!

SuiteAnalytics: Financial Reports and Searches will help you use and customize NetSuite reports, financial statements, searches and KPIs to unlock your financial data to diagnose issues on the fly or drill-down to customer, employee or transactional details for more comprehensive analysis to help you and your management team make informed decisions.

Through interactive teaching and hands-on exercises in a provided demo account, you learn how to:

- Include budget details and extra fields in financial statements
- Use formulas in reports and searches to get in-depth financial analyses
- Apply custom formatting to financial statements
- Create saved searches to access and dynamically display key data
- Apply expressions, functions and basic SQL formulas to searches for more complex analysis
- Set up financial dashboards and display real-time accounting data

► View the [course data sheet](#) for more details.

Who Should Attend

CFOs, CPAs, accountants, controllers, financial managers and bookkeepers.

Prerequisites

Course participants should be familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos available on SuiteAnswers.



► SuiteAnalytics: Reports and Searches (Intermediate) – 12 CPE Credits

Why guess? Master the use of reports and searches so you can get the intelligence you need to run your business!

SuiteAnalytics: Reports and Searches will help you turn your data into knowledge and your knowledge into business strategies that take you where you want to go. Learn how to obtain actionable analysis, enforce business processes and get real-time views into company data across sales, marketing, service and fulfillment.

Through interactive teaching and hands-on exercises in a provided demo account, you study how to create role-specific reports, saved searches and KPIs so you can empower all users with the key reports, information and measures they need to be successful.

By the end of this course, you will be able to:

- Customize reports to meet specific user requirements
- Display real-time data to track key metrics and spot trends
- Create searches to access and dynamically display key data
- Apply expressions, functions and basic SQL formulas for more complex analysis
- Create custom KPIs to display critical data in easy-to-read charts and graphs
- Create personalized dashboards rich with tools to analyze operational performance

► View the [course data sheet](#) for more details.

Who Should Attend

NetSuite Administrators, managers, and users who need to create reports and searches. Finance and accounting users who need to create and customize financial reports should take the SuiteAnalytics: Financial Reports and Searches course.

Prerequisites

Course participants should be familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos available on SuiteAnswers.

► SuiteAnalytics: Advanced Searches (Advanced) – 12 CPE Credits

Want to take your abilities to the next level? Acquire the final set of skills you need to create complex saved searches that effectively mine your NetSuite data for better business intelligence!

SuiteAnalytics: Advanced Searches will help you dig deep into your data. You will learn to apply advanced saved search functionality to build searches that include complex parenthetical expressions, joins to access data, and functions and summary types to format date and numeric values. Taking your skills even further, you will also learn how to incorporate formulas and SQL functions to translate values, calculate dates and numbers, generate matrix-style output, format dates and numbers, render results with embedded HTML, apply complex criteria and more.

Through demonstrations, hands-on exercises and real-life use cases you study how to:

- Enhance search criteria by incorporating parenthetical expressions
- Use 'Main Line is False' in searches
- Use joins in searches to access other data elements
- Change the sorting behavior of maximum and minimum search values
- Work with column labels by adding HTML tags and line breaks
- Perform basic computations between two or more NetSuite fields
- Return list/record fields as hyperlinks to easily navigate to other records via the search results
- Make best use of many Oracle SQL functions: CASE, DECODE, TO_CHAR, UPPER, INSTR, SUBSTR, TO_NUMBER, NVL, NULLIF, ROUND, FLOOR, LAST_DAY, ADD_MONTHS, REGEXP_LIKE, RANK, DENSE_RANK, COUNT, AVG, MEDIAN and others

► View the [course data sheet](#) for more details.

Who Should Attend

NetSuite administrators, super users, managers, business analysts and software developers responsible for data analysis through saved searches.

Prerequisites

Participants should be familiar with creating saved searches in NetSuite. Prior attendance in either SuiteAnalytics: Financial Reports and Searches or SuiteAnalytics: Reports and Searches is recommended. Experience with HTML and SQL is helpful but not required.



CUSTOMIZATION AND AUTOMATION

► SuiteCloud: Exploring the NetSuite Platform (Intermediate)

Are you beginning your NetSuite implementation? Are you a new administrator or developer who needs to add customizations to an existing NetSuite account? Perhaps you want to prepare for the NetSuite Certification exams?

Orient yourself to the power of NetSuite! Learn when and why to use each of the SuiteCloud Platform tools to customize and extend NetSuite to meet your business needs.

SuiteCloud: Exploring the NetSuite Platform demonstrates how to effectively use the development tools, applications and infrastructure available with the NetSuite multitenant cloud platform. You examine when and why to use the six components of the SuiteCloud platform—SuiteBuilder, SuiteAnalytics, SuiteFlow, SuiteScript, SuiteTalk and SuiteBundler—so you can satisfy your business requirements for customizing NetSuite applications, building completely new applications or integrating other applications with NetSuite.

Through real-life use cases and hands-on exercises, you will learn how to:

- Map the interrelationships between the different SuiteCloud platform tools
- Determine which SuiteCloud platform tool to use based on user requirements
- Identify what level of technical knowledge is required to use a particular tool
- Determine whether to use SuiteBuilder, SuiteScript or SuiteFlow when customizing the NetSuite application
- Define whether to use SuiteTalk, SuiteScript, ODBC or CSV Import/Export capabilities when integrating NetSuite and other applications

► View the [course data sheet](#) for more details.

Who Should Attend

NetSuite Administrators, executives, project managers, and business analysts who need to compose business requirements. Software architects, software developers, integrators and other technical roles who need an overview of SuiteCloud Platform capabilities.

Prerequisites

Course participants should be familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos available on SuiteAnswers.

Hardware Requirements

Adobe Flash Player must be installed in your browser to work with the point-and-click diagramming component of the SuiteFlow tool.

► SuiteFlow: Workflow Fundamentals (Intermediate)

Business Process Heroes Wanted!

Are you a NetSuite Administrator or manager looking to streamline your organization's business processes, but don't know where to start? Is IT called to save the day by building and managing the very business processes that you own? SuiteFlow puts the power of business process automation in the hands of those who understand business processes the most... you!

SuiteFlow: Workflow Fundamentals provides you with the foundational knowledge and skills necessary to build efficient business processes using SuiteFlow, NetSuite's point-and-click business process automation tool. Using SuiteFlow, administrators and managers can build and maintain their business process workflows without writing a single line of code or understanding complex programming jargon.

This intermediate-level course examines key features and best practices for building custom workflows, such as automating approval routing, performing form-level data validations, sending notification emails, creating related records, and more.

Through real-world use cases and hands-on exercises, you will learn how to:

- Add field and form-level validations while performing data entry
- Dynamically change form data based on data entry
- Control the display of form data based on whether a form is in edit mode, view mode, or print mode
- Send email notifications
- Automate the creation of tasks, phone calls, and other record types
- Automatically direct an end user to a different page/record within NetSuite
- Generate approval routing workflows with both single and multiple approvers
- Process approval buttons such as Approve and Reject
- Manage approval status
- Support role-based business processes

If you can visualize it, you can build it using SuiteFlow. Are you ready to become a business process hero?

► View the [course data sheet](#) for more details.

Who Should Attend

NetSuite Administrators, managers, and other non-technical users looking for an introduction to the basic functionality of SuiteFlow. This course is also recommended for those who are pursuing NetSuite ERP Consultant Certification or NetSuite Administrator Certification.

Software developers who already have experience developing workflows using the skills covered in Workflow Fundamentals might be more interested in taking SuiteFlow: Workflows for Developers.

Prerequisites

Course participants should be familiar with NetSuite navigation and general administration tasks. Prior attendance in NetSuite Essentials or SuiteCloud: Exploring the NetSuite Platform is recommended.

To learn more about NetSuite navigation and performing common administrative tasks, view the Getting Started training videos available on SuiteAnswers, or register for the five-day NetSuite Essentials course or the two-day or SuiteCloud: Exploring the NetSuite Platform course.

Hardware Requirements

Adobe Flash Player must be installed in your browser to work with the point-and-click diagramming component of SuiteFlow.



► SuiteFlow: Workflows for Developers (Advanced)

Calling all techies!

Have you seen an increase in the change frequency and complexity of your workflows as your business grows? Do you need to support more complex workflows to meet the changing needs of your business? Then take your SuiteFlow development skills to the next level!

SuiteFlow: Workflows for Developers is designed for software developers and technical consultants. This advanced course dives deeper into the features and capabilities of SuiteFlow to support more sophisticated workflows, such as advanced approval routing, incorporating sub-workflows, altering workflows based on other records, adding service-level agreements, and creating extensions using formulas and SuiteScript.

Through real-world use cases and hands-on exercises, you will examine advanced SuiteFlow features so you can meet the business requirements of more complex workflows.

In this course, you will learn how to:

- Incorporate modular design principles into your workflows
- Generate approval routing workflows with sequential and parallel approvals

- Create entire business processes that run in parallel
- Configure service-level agreements via scheduled actions and transitions
- Support a drip marketing campaign
- Embed SQL and SuiteScript formulas to define complex business rules
- Integrate custom actions developed in SuiteScript into your workflows to extend their functionality
- Take advantage of workflows via SuiteScript and SuiteTalk applications

► [View the course data sheet](#) for more details.

Who Should Attend

Software developers and technical consultants who are comfortable creating business process workflows and need to enhance their skills to support more complex workflows. This course is also recommended for those who are pursuing SuiteCloud Developer Certification.

Administrators and business analysts who have already taken Workflow Fundamentals and have experience building workflows using SuiteFlow may also benefit from this more advanced course.

If you have already taken SuiteFlow: Advanced Workflows, you do not need to take this course.

Prerequisites

Course participants should be comfortable with the concepts and skills covered in the Workflow Fundamentals course. In addition, participants should have an understanding of the following programming concepts in order to support the more complex use cases presented in this course:

- Logic concepts in software development, such as if-then-else logic and looping.
- Modular software development principles.
- Experience with business process mapping.

Hardware Requirements

Adobe Flash Player must be installed in your browser to work with the point-and-click diagramming component of SuiteFlow.

CERTIFICATION

► NetSuite Administrator Certification Package (Advanced) – NEW – 6 CPE Credits

Are you ready to become a NetSuite Certified Administrator? Do you want your experience validated and recognized? Participate in this “ask-the-experts” study session and take the required exams!

The NetSuite Administrator Certification Package includes a full day of facilitated study and registration for both certification exams. On the first day, you brush up your NetSuite knowledge by participating in a group study session. Our experts will guide the session by reviewing key subject areas and use cases while answering your questions about NetSuite features and capabilities. On the second day, you will take the SuiteFoundation Exam and/or the Administrator Exam during a proctored session. You must pass both exams to become a NetSuite Certified Administrator. If you have already passed one of the exams, you may take just the remaining exam.

The instructors will provide lecture, study materials, and hands-on exercises to be completed in a NetSuite demo account.

Topics covered during the study session will be driven by the participants’ needs and questions, and may include the following subject areas:

- SuiteAnalytics
- SuiteBuilder
- SuiteCloud Platform
- Setup and Administration
- Data Security
- Working with NetSuite

Attending the study session does not guarantee that participants will pass the certification exams. Test results will be available immediately, so if you pass, you will be able to promote your certification status during SuiteWorld!

Who Should Attend

NetSuite Administrators with the recommended experience or NetSuite Partners who provide administrator services to customers.

Prerequisites

Participants should have at least one year of experience configuring and managing a robust NetSuite implementation. The candidate can perform the day-to-day tasks of managing the application to meet company needs. Their role is to support users and they have an understanding of the standard business processes, standard accounting practices, advanced features, options and capabilities of the product. Participants should also complete the NetSuite recommended training courses prior to this session to ensure they have the necessary product knowledge.

For more information about required skill levels, recommended courses and the certification exams, visit the [NetSuite Certification Program site](#).



► NetSuite ERP Consultant Certification Package (Advanced) – 6 CPE Credits

Are you ready to become a NetSuite Certified ERP Consultant? Do you want to distinguish yourself from the competition? Participate in this “ask-the-experts” study session and take the required exams!

The NetSuite ERP Consultant Certification Package includes a full day of facilitated study and registration for both certification exams. On the first day, you brush up your NetSuite knowledge by participating in a group study session. Our experts will guide the session by reviewing key subject areas and use cases while answering your questions about NetSuite features and capabilities. On the second day, you will take the SuiteFoundation Exam and/or the ERP Consultant Exam during a proctored session. You must pass both exams to become a Certified NetSuite ERP Consultant. If you have already passed one of the exams, you may take just the remaining exam.

The instructors will provide lecture, study materials, and hands-on exercises to be completed in a NetSuite demo account. Topics covered during the study session will be driven by the participants’ needs and questions, and may include the following subject areas:

- NetSuite ERP: Accounting and finance capabilities
- NetSuite OneWorld: Subsidiary structures and global implementations
- Items and inventory: Item records and basic inventory management
- Data strategy: Data migration and structure
- Attending the study session does not guarantee that participants will pass the certification exams. Test results will be available immediately, so if you pass, you will be able to promote your certification status during SuiteWorld!

Who Should Attend

Professional NetSuite consultants at solution providers/VAR organizations or independent NetSuite consultants.

Prerequisites

Participants should have the equivalent experience of performing 5–10 medium-scale or 2–3 enterprise-level NetSuite ERP implementations, which is roughly equivalent to at least 2 years’ worth of NetSuite implementations in a consultant-related role. Participants should also complete the NetSuite recommended training courses prior to this session to ensure they have the necessary product knowledge.

For more information about required skill levels, recommended courses and the certification exams, visit the [NetSuite Certification Program site](#).

► NetSuite Developer Certification Package (Advanced) – NEW

Are you ready to become a NetSuite Certified SuiteCloud Developer? Do you want to contribute even more to your organization’s success? Participate in an “ask-the-experts” study session and take the required exams!

The NetSuite SuiteCloud Developer Certification Package includes a full day of facilitated study and registration for both certification exams. On the first day, you brush up your NetSuite knowledge by participating in a group study session. Our experts will guide the session by reviewing key subject areas and use cases while answering your questions about NetSuite features and capabilities. On the second day, you will take the SuiteFoundation Exam and/or the SuiteCloud Developer Exam during a proctored session. You must pass both exams to become a NetSuite Certified SuiteCloud Developer. If you have already passed one of the exams, you may take just the remaining exam.

The instructors will provide lecture, study materials, and hands-on exercises to be completed in a NetSuite demo account.

Topics covered during the study session will be driven by the participants’ needs and questions, and may include the following subject areas:

- SuiteScript
- SuiteAnalytics
- SuiteFlow
- SuiteTalk
- SuiteBundler
- SuiteBuilder
- Design Fundamentals

Attending the study session does not guarantee that participants will pass the certification exams. Test results will be available immediately, so if you pass, you will be able to promote your certification status during SuiteWorld!

Who Should Attend

Professional software developers who customize NetSuite or build integrations with the NetSuite product.

Prerequisites

Participants should have the equivalent experience 1–2 years of experience working with a range of SuiteCloud Technologies. Additionally, this person has 2–3 years of relevant software development experience. This person has the knowledge and skills necessary to design, develop, test and deploy secure, scalable, reliable performance solutions to customize, extend and/or interact with NetSuite. The candidate can explain the implications and benefits of NetSuite development and platform options. Knowledge of JavaScript, SQL, SOAP, XML, JSON, and REST technologies will also be helpful.

Participants should also complete the NetSuite recommended training courses prior to this session to ensure they have the necessary product knowledge.

For more information about required skill levels, recommended courses and the certification exams, visit the [NetSuite Certification Program site](#).

