Get trained. Get certified.
Get a head start on success with SuiteWorld Pre-Event Training and Certification!

- Sharpen your administrative skills so you can manage your NetSuite account more effectively
- Become proficient with performing audit, accounting, and finance tasks in NetSuite
- Master reporting and searching techniques to extract critical business intelligence from NetSuite
- Explore specific features and technologies to customize NetSuite to fit your business needs
- Prepare for certification exams, and then take the exams during the conference!

1 DEEP-DIVE TRAINING

Two days of in-person training and hands-on exercises during which you’ll explore a variety of topics to help you and your organization become even more successful with NetSuite.

2 CERTIFICATION PREP

Two days of concentrated study for the SuiteFoundation or Administrator Certification Exams. An exam voucher is included with your registration. You can use the voucher to take the exam during the SuiteWorld conference or later at your convenience.

PRE-EVENT TRAINING AND CERTIFICATION PRICING

You can register for pre-event training when you register for SuiteWorld17. You must register for SuiteWorld17 to take advantage of pre-event training. Pre-event training registration closes Friday, April 21, 2017, at 11:59 PM PST.

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<tr>
<th>Option</th>
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<tr>
<td>EARLY BIRD</td>
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<td>(October 11 – January 20)</td>
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<td>STANDARD</td>
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READY TO ACCELERATE YOUR BUSINESS? REGISTER TODAY!
When: Sunday, April 23, and Monday, April 24, 9:00AM – 5:00PM, with a one-hour lunch break. Breakfast and lunch are included in your registration fee. Breakfast is served beginning at 8:00AM.

Where: Titian and Veronese Rooms, Level 2, Sands Expo and Convention Center.

What to bring: A laptop computer with Wi-Fi capability.

1 DEEP-DIVE TRAINING

ADMINISTRATION
• Administrator Fundamentals (Beginner)*
• SuiteFlow: Workflow Fundamentals (Intermediate)*

AUDIT, ACCOUNTING AND FINANCE
• Audit & Controls (GRC) (Beginner)* – NEW FOR 2017
• Finance Fundamentals (Beginner)* – PLUS VOUCHER FOR NEW CERTIFICATION
• SuiteAnalytics: Financial Reports and Searches (Intermediate)*

BUSINESS INTELLIGENCE
• SuiteAnalytics: Reports and Searches (Intermediate)*
• SuiteAnalytics: Advanced Searches (Advanced)*

CUSTOMIZATION
• Advanced PDF/HTML & Scriptable Templates (Intermediate) – NEW FOR 2017
• SuiteScript 2.0: Custom User Interface Development (Advanced) – NEW FOR 2017
• SuiteFlow: Advanced Workflows (Advanced)

2 CERTIFICATION PREP

CERTIFICATION
• SuiteFoundation Exam Preparation (Intermediate)* - plus 1 exam voucher
• Administrator Exam Preparation (Advanced)* - plus 1 exam voucher

* CPE credits available.

NetSuite Inc. is registered with the National Association of State Boards of Accountancy (NASBA).
ADMINISTRATOR FUNDAMENTALS | 12 CPE CREDITS

Are you a newly hired administrator who needs to learn how to manage an existing NetSuite implementation? Or maybe you’re mostly self-taught but would like refresher training on the basics? Sharpen your administrator skills by becoming proficient in the daily tasks of a NetSuite administrator!

NetSuite: Administrator Fundamentals walks through key administrator tasks and responsibilities, providing the foundational knowledge needed to tailor, maintain, and optimize NetSuite for your business needs.

The course begins with a high-level review of NetSuite capabilities, and then turns to ongoing setup, configuration, and customization tasks that are part of the administrator’s responsibilities.

Through use cases, hands-on exercises, and best practices discussions, you’ll learn how to:
- Describe the general structure of the NetSuite data model
- Modify and create custom roles to enforce security
- Publish dashboards for groups of users
- Use NetSuite customization tools to add fields, control views, and create new tables
- Assist with and troubleshoot reports and searches
- Import data into your NetSuite account, while ensuring data integrity
- Expand NetSuite by taking advantage of SuiteApps
- Evaluate techniques for securing your data and system
- Identify resources to assist with upcoming NetSuite releases.

By the end of this course, you’ll be able to manage and maintain your NetSuite account like a pro!

View the Course Data Sheet for more details.
Are you a NetSuite administrator or manager looking to streamline your organization’s business processes, but don’t know where to start? SuiteFlow puts the power of business process automation in the hands of those who understand business processes the most…you!

**SuiteFlow: Workflow Fundamentals** provides you with the foundational knowledge and skills necessary to build efficient business processes using SuiteFlow, NetSuite’s point-and-click business process automation tool. Using SuiteFlow, administrators and managers can build and maintain their business process workflows without writing a single line of code or understanding complex programming jargon.

This intermediate-level course examines key features and best practices for building custom workflows, such as automating approval routing, performing form-level data validations, sending notification emails, creating related records, and more.

Through use cases, hands-on exercises, and best practices discussions, you will learn how to:

- Add field and form-level validations while performing data entry
- Dynamically change form data based on data entry
- Control the display of form data based on whether a form is in edit mode, view mode, or print mode
- Send email notifications
- Automate the creation of tasks, phone calls, and other record types
- Automatically direct an end user to a different page or record within NetSuite
- Generate approval routing workflows with both single and multiple approvers
- Process approval buttons such as Approve and Reject
- Manage approval status
- Support role-based business processes.

If you can visualize it, you can build it using SuiteFlow!

View the [Course Data Sheet](#) for more details.
DEEP-DIVE TRAINING

AUDIT, ACCOUNTING & FINANCE

AUDIT & CONTROLS (GRC) | 14 CPE CREDITS

Learn to set up and use NetSuite’s governance, risk, and compliance (GRC) features!

In this two-day, accelerated version of the three-day NetSuite Audit & Controls (GRC) course, you’ll explore key concepts and features for setting up and monitoring access management, change management, and financial controls within NetSuite.

To begin, you’ll examine access management features, such as using roles, permissions, and global permissions to ensure data security. You’ll then learn how to set up and audit change management controls. Finally, you’ll study various tools and techniques for reducing risk, employing detective controls, and monitoring financial results.

Through real-world use cases, hands-on exercises and best practices discussions, you’ll learn how to:
• Use roles, permissions, and global permissions to ensure data security
• Grant, modify, and terminate user access, including temporary access and permissions
• Monitor access management using NetSuite’s Login Audit Trail function
• Implement change management controls in your NetSuite account
• Track and verify changes to customization objects
• Identify standard Internal Controls over Financial Reporting (ICFR)
• Use standard and customizable workflows for reducing risk
• Use audit tools, system notes, and saved searches as detective controls
• Create saved searches to monitor the effectiveness of detective controls
• Set up KPIs and trend graphs, and personalize the Home dashboard.

By the end of this course, you’ll be able to set up controls and gather audit information like a pro!

View the Course Data Sheet for more details.

WHO SHOULD ATTEND
IT managers and administrators responsible for setting up control features in NetSuite. Auditors and finance professionals responsible for monitoring controls or performing audits with NetSuite.

PREREQUISITES
Participants should understand GRC concepts and terminology. Although not required, course participants will benefit if they are already familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos available on SuiteAnswers.
Learn to use NetSuite’s comprehensive financial management capabilities to expand your traditional accounting skills!

**NetSuite: Finance Fundamentals** introduces key day-to-day, monthly, quarterly, and yearly activities for performing finance and accounting tasks in NetSuite. The course begins by examining transactions associated with selling and purchasing goods and services, as well as how those transactions flow through your business processes and ultimately into your financial reports.

Next, you’ll explore general ledger features such as classifications, working with journal entries, budgeting, and expense allocations. The course concludes by showing you how to close the books for the period, quarter or year end, and teaches you how to tailor your Home Dashboard to quickly access business intelligence and manage activities.

Through case studies, hands-on exercises, and best practices discussions, you’ll learn how to:

- Manage customer relationships to ensure that your company’s General Ledger is paid the money owed for providing goods or services
- Manage vendor relationships to ensure that your company reflects the debts owed for receiving goods or services
- Identify and use NetSuite’s general ledger functionality
- Create saved searches to access and dynamically display key data
- Apply custom formatting to financial statements so that data is presented in a way that makes the most sense for your organization
- Setup and use multiple budgets so that you can plan your future income and expenditures, then track business performance doing against the plan.

By the end of this course, you’ll be able to obtain complete, real-time visibility into the financial performance of your business!

View the [Course Data Sheet](#) for more details.

**New Financial User Certification**

The Finance Fundamentals course topics are closely aligned with the new **NetSuite Certified Financial User Certification Exam** subject areas. Consider becoming NetSuite Certified after completing this course.

A voucher for the NetSuite Certified Financial User Certification Exam is included with your registration. You can use the voucher to take the exam during the SuiteWorld conference or later at your convenience. If you pass the exam while at SuiteWorld, you will be able to promote your certification status during the conference!

**WHO SHOULD ATTEND**

Finance and accounting professionals who are new to using NetSuite and responsible for accounting, budgeting, billing, and preparing financial reports.

**PREREQUISITES**

Participants should understand basic accounting concepts and terminology. Although not required, course participants will benefit if they are already familiar with NetSuite navigation and features. To learn how to navigate NetSuite and perform common tasks, view the Getting Started training videos available on SuiteAnswers.
SUITEANALYTICS: FINANCIAL REPORTS AND SEARCHES | 12 CPE CREDITS

Want to give your CFO and CEO another reason to love your work? Learn to access and analyze finance and accounting data to better inform and influence your company’s success!

SuiteAnalytics: Financial Reports and Searches will help you use and customize NetSuite reports, financial statements, searches, and KPIs to unlock your financial data so you can diagnose issues on the fly. You’ll also learn how to drill-down into customer, employee, or transactional details for more comprehensive analysis so you and your management team can make more informed decisions.

Through real-world use cases, hands-on exercises, and best practices discussions, you will learn how to:

• Include budget details and extra fields in financial statements
• Use formulas in reports and searches to get in-depth financial analyses
• Apply custom formatting to financial statements
• Create saved searches to access and dynamically display key data
• Apply expressions, functions, and basic SQL formulas to searches for more complex analysis
• Set up financial dashboards and display real-time accounting data.

By the end of this course, you’ll be able access the critical data you need to respond proactively to business challenges.

View the Course Data Sheet for more details.
Why guess? Learn to use reports and searches to get the intelligence you need to run your business!

**SuiteAnalytics: Reports and Searches** will help you turn your data into knowledge and your knowledge into business strategies that take you where you want to go. Learn how to obtain actionable analysis, enforce business processes, and get real-time views into company data across sales, marketing, service, and fulfillment.

Through real-world use cases, hands-on exercises and best practices discussions, you’ll learn how to:

- Customize reports to meet specific user requirements
- Display real-time data to track key metrics and spot trends
- Create searches to access and dynamically display key data
- Apply expressions, functions, and basic SQL formulas for more complex analysis
- Create custom KPIs to display critical data in easy-to-read charts and graphs
- Create personalized dashboards rich with tools to analyze operational performance.

By the end of this course, you’ll be able to create role-specific reports, saved searches, and KPIs to help drive the success of your business.

View the [Course Data Sheet](#) for more details.
SuiteAnalytics: Advanced Searches will help you dig deep into your data. You'll learn to apply advanced saved search functionality to build searches that include parenthetical expressions, joins to access data, and functions and summary types to format date and numeric values. Taking your skills even further, you'll also learn how to incorporate formulas and SQL functions to translate values, calculate dates and numbers, generate matrix style output, format dates and numbers, render results with embedded HTML, apply complex criteria, and more.

Through real-world use cases, hands-on exercises and best practices discussions, you'll learn how to:

• Enhance search criteria by incorporating parenthetical expressions
• Use ‘Main Line is False’ in searches
• Use joins in searches to access other data elements
• Change the sorting behavior of maximum and minimum search values
• Work with column labels by adding HTML tags and line breaks
• Perform basic computations between two or more NetSuite fields
• Return list/record fields as hyperlinks to easily navigate to other records via the search results
• Make best use of many Oracle SQL functions: CASE, DECODE, TO_CHAR, UPPER, INSTR, SUBSTR, TO_NUMBER, NVL, NULLIF, ROUND, FLOOR, LAST_DAY, ADD_MONTHS, REGEXP_LIKE, RANK, DENSE_RANK, COUNT, AVG, MEDIAN, and others.

By the end of this course, you'll have implemented formulas across a variety of use cases, giving you skills that you can apply to extracting critical business intelligence from your NetSuite data.

View the Course Data Sheet for more details.
Stop struggling with customizing transaction printouts, transaction emails, marketing emails, support case emails, and other system communications to your specifications!

**Advanced PDF/HTML & Scriptable Templates** will help you master the customization of NetSuite Advanced PDF/HTML Templates and the creation of scriptable templates. Don’t worry if you’re a newbie. Our expert instructors will start with the basics, such as showing you everything you can do with the WYSIWYG editor of Advanced PDF/HTML Templates. Then you’ll explore everything you can do in source code editing mode. Of interest to developers in particular, you’ll also have access to self-paced training on how to add power to Advanced PDF/HTML Templates using SuiteScript 2.0.

Through real-world use cases, hands-on exercises, and best practices discussions, you’ll learn how to:

- Customize Advanced PDF/HTML Templates using WYSIWYG and source code editing modes
- Create scriptable templates using WYSIWYG and source code editing modes
- Embed FreeMarker expressions and directives in Advanced PDF/HTML Templates and Scriptable Templates
- Embed BFO (Big Faceless Organization) tags in Advanced PDF/HTML Templates
- Render Advanced PDF/HTML Templates via SuiteScript 2.0 (self-paced topic).

By the end of this course, you’ll be able to customize Advanced PDF/HTML Templates and create scriptable templates to meet your business needs.

**Who Should Attend**

Administrators and software developers who need to customize Advanced PDF/HTML Templates and create scriptable templates.

**Prerequisites**

Participants should have at least three months’ experience using NetSuite. Participants should have a basic understanding of HTML and CSS. If you do not, search the internet to find numerous tutorials on HTML and CSS to get the background you need. Experience using SuiteScript 2.0 is necessary only for participants who intend to automate the processing of Advanced PDF/HTML Templates with SuiteScript (this prerequisite is related to the self-paced topic).
Learn how to generate custom user interfaces (UIs) within NetSuite, and manipulate the UI of existing record pages to suit your needs.

In *SuiteScript 2.0: Custom User Interface Development*, you’ll investigate the extent to which you can create creating custom UIs with Suitelet, user-event, and portlet scripts. Learn to build the UI you want to meet your unique business requirements. Use SuiteScript 2.0 to embed UI objects, custom HTML, and third-party JavaScript libraries into custom UIs, while incorporating best practices to protect your customizations during each NetSuite release.

Through real-world use cases, hands-on exercises, and best practices discussions, you’ll learn how to:

- Build Suitelets containing multiple UI objects (Form, Field, FieldGroup, Button, Sublist, Tab, etc.)
- Create form-based Suitelets that embed custom HTML through inline HTML fields
- Create Suitelets composed completely of custom HTML with no UI objects
- Incorporate third-party JavaScript libraries on the client side and on the server side
- Work with ServerRequest and ServerResponse objects
- Customize existing forms via user-event scripts
- Create custom portlet UIs.

By the end of this course, you’ll be able to customize the NetSuite UI to meet a variety of business requirements.

**WHO SHOULD ATTEND**
Software developers intending to create custom user interfaces that run inside the NetSuite application.

**PREREQUISITES**
Participants should be experienced SuiteScript 2.0 developers. Prior completion of the equivalent knowledge of the *SuiteScript 2.0: Extend NetSuite with JavaScript* course is recommended.

**HARDWARE/SOFTWARE REQUIREMENTS**
Participants should have the SuiteCloud IDE (or preferred development environment) pre-installed on the computer they will be using in class.
SUITEFLOW: ADVANCED WORKFLOWS

Are you ready to roll up your sleeves and learn how to create complex business process automations in NetSuite? This course will show you how.

In this two-day, accelerated version of the three-day SuiteFlow: Workflows for Developers course, you’ll learn the skills necessary to build multifaceted business processes using NetSuite's point-and-click business process automation tool: SuiteFlow.

Geared towards experienced technical NetSuite users, this course will introduce you to many of SuiteFlow's advanced capabilities for more complex use cases, such as approval workflows that support both sequential and multiple approvals, configuring service-level agreements and lead nurturing campaigns, processing multiple workflows in parallel using sub-workflows, using saved searches in action and transition conditions, altering workflow processing based on changes to related records, and extending SuiteFlow using formulas and SuiteScript.

Through real-world use cases, hands-on exercises, and best practices discussions, you’ll learn how to:

• Incorporate modular workflow design principles to reduce workflow complexity
• Create approval processing workflows with sequential and multiple approvals
• Configure basic service-level agreements using scheduled actions and transitions
• Conditionally transition workflows and execute actions based on saved search results
• Alter the state of a workflow based on changes to data in related records
• Configure business processes that run in parallel using sub-workflows
• Embed SQL and SuiteScript formulas in conditions to support more complex business rules
• Configure NetSuite Workflow Action scripts to support custom actions
• Execute workflows in different contexts, such as user-event scripts, Suitelets, and mass updates.

By the end of this course, you’ll be able to apply your new skills to automate complex business processes in your NetSuite account.

WHO SHOULD ATTEND

This course is geared towards experienced administrators, software developers, and other technical users who are looking to enhance their existing SuiteFlow knowledge and skills to support more technically complex business processes and use cases in NetSuite. Non-technical users should attend SuiteFlow: Workflow Fundamentals. If you’ve already attended SuiteFlow: Workflows for Developers, you don’t need to take this course unless you’d like to brush up your skills.

PREREQUISITES

Participants should have an understanding of business process mapping and decision branching, event-based programming, and object-oriented software development principles.
CERTIFICATION PREP

SUITEFOUNDATION EXAM PREPARATION | 12 CPE CREDITS

Are you ready to become NetSuite SuiteFoundation Certified? Do you want your knowledge validated and recognized? Participate in this “ask-the-experts” study session, and then take the SuiteFoundation Exam!

In the NetSuite Certification: SuiteFoundation Exam Preparation course, you’ll brush up your NetSuite knowledge by participating in interactive group study. Guided by a NetSuite expert, you’ll examine frequently missed subject areas from the SuiteFoundation Exam while reviewing key NetSuite features and capabilities. You’ll begin by studying setup tasks, reviewing standard process flows, and exploring web store functionality while building an intranet in a demo account. Next, you’ll compare audit and search functions, as well as data manipulation options.

Lectures, hands-on exercises, and best practices discussions will focus on subject areas specific to the SuiteFoundation Exam, such as:

- Setup and navigation
- Item setup and basic inventory management
- Sales order processing
- NetSuite Site Builder web store capabilities
- Data management
- Managing NetSuite

Additional topics covered during the study session will be driven by the participants’ needs and questions.

By the end of this course, you’ll be able to evaluate your readiness to take the SuiteFoundation Exam and identify where you might need further study.

View the Course Data Sheet for more details.

Exam Voucher
A voucher for the SuiteFoundation Exam is included with your registration. You can use the voucher to take the exam during the SuiteWorld conference or later at your convenience. If you pass the exam while at SuiteWorld, you’ll be able to promote your certification status during the conference!

NetSuite administrators and partners with at least six months’ experience using or implementing NetSuite. NetSuite power users willing to learn additional areas of the NetSuite application. Anyone interested in completing these additional NetSuite Certifications:
- NetSuite Certified Administrator
- NetSuite Certified ERP Consultant
- NetSuite Certified SuiteCloud Developer

Participants should have at least six months’ experience using NetSuite. Prior completion or the equivalent knowledge of the NetSuite Essentials courses is recommended. For more information about required skill levels, recommended courses and the certification exams, visit the NetSuite Certification Program site.
ADMINISTRATOR EXAM PREPARATION | 10 CPE CREDITS

Are you ready to become a NetSuite Certified Administrator? Do you want your knowledge validated and recognized? Participate in this “ask-the-experts” study session, and then take the Administrator Exam!

In the NetSuite Certification: Administrator Exam Preparation course, you’ll brush up your NetSuite knowledge by participating in interactive group study. Guided by a NetSuite expert, you’ll examine key subject areas and use cases while reviewing NetSuite features and capabilities. You’ll begin by studying setup tasks; examining users, roles and permissions; and performing common application customizations. The second part of the course focuses on platform capabilities such as reporting, searching, and process automation.

Lectures, hands-on exercises and best practices discussions will focus on subject areas specific to the Administrator Exam, such as:

- Setup
- Roles, permissions, and audit
- Custom forms
- Custom records
- Advanced search
- Formulas in search
- Dashboards
- CSV data import
- SuiteFlow
- Intranet

Additional topics covered during the study session will be driven by the participants’ needs and questions.

By the end of this course, you’ll be able to evaluate your readiness to take the Administrator Exam and identify where you might need further study.

View the Course Data Sheet for more details.

Exam Voucher

A voucher for the NetSuite Administrator Exam is included with your registration. You can use the voucher to take the exam during the SuiteWorld conference or later at your convenience. If you pass the exam while at SuiteWorld, you’ll be able to promote your certification status during the conference!

PRE-REQUISITES

Participants should have at least one year of experience configuring and managing a robust NetSuite implementation. Participants should be able to perform the day-to-day tasks of managing the application to meet company needs. Their role should be to support users, and they should have an understanding of the standard business processes, standard accounting practices, advanced features, options, and capabilities of the product. Participants should also complete the NetSuite recommended training courses prior to this session to ensure they have the necessary product knowledge. For more information about required skill levels, recommended courses and the certification exams, visit the NetSuite Certification Program site.
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